

**Bitterne CE Primary School  
Governing Body Details and  
Responsibilities 2024 – 2025**



<b>Name/Title</b>	<b>Governor Type/ Who appointed by</b>	<b>Office &amp; Committee membership</b>	<b>Date of Appointment</b>	<b>Renewal Date</b>	<b>End Date</b>	<b>Register of Interests</b>
<b>Amanda Humby</b>	Local Authority Governor Appointed by GB.	Chair of Governors w.e.f. 12/07/2023 for 2 years. Governor linked to SEN Forum Rep	(First appt 2009) 21/10/2020	21/10/24	20/10/2028	Chair of Governors at: Bitterne C of E Primary School Mason Moor Primary School St Mary's C of E Primary School Valentine Primary School
<b>Jen Johnson</b>	Headteacher Governor by virtue of role	Finance Committee Church School Partnership Committee	01/09/2023	N/A	N/A	Employed by school
<b>Clare Bailey</b>	Staff Governor Elected by Staff.		09/06/2008	01/10/2024	31/10/2027	Employed by school Governor at St. Mary's Primary School 21/04/2023. Governor at Valentine Primary 10/09/2023.
<b>Matt Healey</b>	Co-opted governor Appointed by GB 12/07/2023 to start at end of current term of office i.e 8/10/23 (Parent Governor term from 9/10.19 to 8/10/23).	Development & Training Governor Pay Committee Governor linked to Art & DT, History	09/10/2023	08/10/2027	08/10/2027	Partner employed by school
<b>Emma Iles</b>	Foundation Governor Appointed by D of W.	Vice Chair of Governors w.e.f. 12/07/2023 for 2 years, Pupil Premium Governor Governor linked to Maths & Geography	19/04/2018	18/04/2022	18/04/2026	Employed in a Local Authority School
<b>Reverend Tony Palmer</b>	Ex-officio Foundation Governor. Appointed by D of W	Early Years Governor, Attendance Governor Vice Chair of Church School Partnership Committee Pay Committee Governor linked to RE and PSHE	19/11/2019	N/A	N/A	No pecuniary interest
<b>Stephen Spencer</b>	Foundation Governor Appointed by D of W.	Chair of Church School Partnership Committee Chair of Pay Committee	21/03/2021	20/03/2025	20/03/2025	No pecuniary interest

		Curriculum Governor Governor linked to English, Music & Modern Foreign Languages H & S Governor				
<b>Matthew Proctor</b>	Parent Governor Elected by Parents	Safeguarding Governor Chair of Finance Committee Higher Attaining, Gifted & Talented Governor Governor linked to KS1 & KS2 Science	14/12/2021	13/12/2025	13/12/2025	No pecuniary interest
<b>Elizabeth Cooke-Smith</b>	Parent Governor Elected by Parents	Governor linked to PE	05/12/2022	04/12/2026	04/12/2026	No pecuniary interest
<b>Kelly Parker</b>	Parent Governor Elected by Parents	Safeguarding Governor Governor linked to Computing	27/11/2023	27/11/2023	27/11/2027	No pecuniary interest
<b>Sadoc Chongo</b>	Associate Member Church School Partnership Committee (VR)		11/10/23	10/10/27	10/10/27	
<b>Diane Reavey</b>	Clerk to FGB & Finance Committee wef 1/9/24 Clerk to Church School Partnership Committee (CSP). Appointed by Governor Services	Clerk to Governing Body	12/01/2023	N/A	<b>31/08/2024 To be Clerk to Governors' &amp; Committee's Clerk</b>	No pecuniary interest. Employed as a Clerk with Governor Services for other HCC/SCC schools.

## Historical Members (Last 12 months)

Name	Position	Resignation Date
Andy Peterson	Headteacher	31/8/23
Liz Allen	Deputy Headteacher (Assoc Member)	31/8/24
Pauline Abbott	Associate Member	31/8/24
Rachel Hunt	Clerk to FGB	31/7/24

### Key:

**SEN** = Special Educational Needs

**H & S** = Health & Safety

**D of W** = Diocese of Winchester

**VR** = Voting rights granted to Associate Member by GB. Voting restricted to committee matters as and when appropriate.

**Current vacancies:** 2 x Co-opted Governors

## **Responsibility areas for the Full Governing Board and its Committees:**

### **Full Governing Board**

- Ensuring clarity of vision, ethos and strategic direction
- Holding the Headteacher to account for the educational performance of the school and its pupils,
- and the performance management of staff
- Overseeing the financial performance of the school and making sure its money is well spent

### **Finance Committee**

- Financial Planning & Monitoring
- Staffing
- Safeguarding process checks
- Premises
- Health & Safety

### **Church School Partnership Committee**

- Vision, Ethos and curriculum
- Religious Education
- Collective Worship
- SIAMS
- Church Partnership

### **Pay Committee**

- To check Performance Management arrangements are in place and in line with the Performance Management policy
- To work with the Head in ensuring that the governing body complies with the Appraisal Regulations.
- To ensure the Headteacher's Performance Management panel has carried out the appraisal of the Head by 31<sup>st</sup> December.
- Receive a report from the Headteacher's Performance Management panel regarding recommendations for the Headteacher's pay award.

- To receive an annual report from Headteacher regarding recommendations for the teachers' pay awards including evidence of anonymised performance management data
- To achieve the aims of the whole school, Pay policy in a fair and equal manner.
- To apply the criteria set by the whole school Pay policy in determining the pay of each member of staff at the annual review.